

2009 Springfield Christmas Parade Application

Saturday, December 5, 2009

Parade Line up: 10:00 a.m. – Judging begins at 12:45 p.m. -- Parade Starts: 2:00 p.m.



Parade Sponsored by Evergreen Land Title Company

Theme for 2009: "A Holiday for Heroes"

Name of firm, organization or group:

Contact Person: _____ Contact e-mail (if possible): _____

Mailing Address: _____ City/St/Zip: _____

Phone: _____ Cell: **(Day of Parade # REQUIRED)** _____

Parade Division Entered: **(REQUIRED)**

Non-commercial/Senior Float (High School & Older)

Non-commercial/Junior Float (Middle School & Younger)

Senior Division Marching Unit (High School & Older) Number in Unit _____

Junior Division March Unit (Middle School & Younger) Number in Unit _____

Commercial Float

Horses/Animals - # of Trailers anticipated _____ **(must have clean-up crew)**

Vehicles (Motorized or other, not part of a Float, must be decorated in theme) # of vehicles in group _____

Type: Car Pick-up Tractor/Trailer (circle one)

Other Bands

Please note: Senior Division categories are for high school and adult groups. Junior Division categories are for middle school and younger children.

DESCRIPTION:

Length of Float (including tow vehicle): _____ ft. **(REQUIRED)**

Will Entry have music/sound/public address system? YES NO What type? _____

PARADE ENTRY FEES: (must accompany application)

Politician/Political Groups \$100

Commercial/ Business \$50

Marching/Concert Bands No Fee

All other entries \$25

Deadline for applications: November 15, 2009

Make checks payable to "Springfield Community Parade Corporation" Mail application to: PO Box 599, Springfield, OR 97477 or fax to (541) 726-8105. Information also available at

www.springfieldchristmasparade.org

I have read the attached rules and releases and agree to the terms of this Agreement.

Signature _____

www.springfieldchristmasparade.org ~ PO Box 599, Springfield, OR 97477

info@springfieldchristmasparade.org ~ (541)988-0955 or (541)729-4699 ~ (541)726-8105 (fax)

(over)

Entry Description (**e-mail to info@springfieldchristmasparade.org if possible**)

Company/Organization Name: _____

Title of Entry: (Must be related to theme: **"A Holiday for Heroes"**) _____

Name of Sponsor (if different from organization) _____

Please write a brief description of your entry. This will be read by an announcer during the parade. Must be typed or printed clearly. Description must be 100 words or less.

PARADE ENTRY FEES: (Must accompany application)

Politician/Political Groups	\$100
Commercial Business	\$ 50
Marching/Concert Bands	No Fee
All Other Entries	\$ 25

Please make checks payable to "Springfield Community Parade Corporation"

Amount enclosed: _____

Visa/MC# _____ Exp. Date _____

Name on Card: _____ Phone Number: _____

Address: (if different from contact person on reverse) _____

Signature: _____ Today's Date: _____

2009 Springfield Christmas Parade Rules

Parade Date: Saturday - December 5, 2009, Parade start time 2:00 p.m.

Planning your entry:

1. Entries must reflect a Holiday theme, or the theme chosen by the parade committee – **"A Holiday for Heroes"**.
2. **NO OTHER SANTA IS ALLOWED.** Santa Claus and his sleigh are provided by the committee.
3. Entries may be historical, humorous, or modern in design, as long as they are in good taste. Remember a large part of the audience will be children.
4. Please identify only the sponsor(s) and/or builder of your float/entry. No other advertising is permitted.
5. Floats may not exceed ten (10) feet in width and 13.5 feet in height.
6. Entries may use sound amplification for musical purposes, but not for addressing the audience—no speeches/campaigning please! Music/sound/public address amplification systems must be no louder than 80-90 decibels.
7. The Parade will be held RAIN OR SHINE. Dress warm, be safe & have fun!

Before the Parade--Staging Area Opens at 10 a.m. Staging area is Olympic Street between 21st & 28th.

1. Each entry will be assigned a number that is your place in the line-up. The number and a confirmation will be mailed to you after the deadline (November 15, 2009) when all entries have been collected.
2. You are responsible for notifying all of your participants of your number to avoid confusion locating your entry in the line-up.
3. Numbers on stakes will mark all entries along Olympic Street and in adjacent staging areas. **Traffic on Olympic Street will be one-way (west bound) from 28th Street to 21st Street. ENTRY INTO THE PARADE LINEUP WILL BE FROM 28TH STREET ONLY.**
4. Olympic Street will be limited to floats/entries and traffic dropping off material or people. No parking permitted.
5. Roll call of all units will be conducted at 1:30 p.m., once this is complete, any unit that has not arrived will be eliminated from the parade. Parade will start promptly at 2:00 p.m.

Judging

1. Judges will evaluate the entry's interpretation of the parade theme.
2. **All entries** (except marching and equestrian units) **will be judged at 12:45 p.m. Entries not ready will not be judged.**
3. Marching and equestrian units must be in place at 1:30 the day of the parade. Judging of marching and equestrian units will be during the parade at the reviewing stand at 14th and Main Streets.

During the Parade

1. For the safety of all, **no materials may be thrown along the parade route.** This includes candy, flyers, literature, etc. However, walkers alongside entries may hand out candy. Violations of this rule will result in removal from the Parade.
2. Parade speed is a maximum of 5 mph. Entries who falter may be asked to step aside and let others pass.
3. All motorcyclists **MUST** wear helmets—**DON'T RISK INJURY OR FINES!**
4. Dress warmly and prepare for any kind of weather. Bring extra blankets or warm clothing, especially for children.
5. Animal entries (Horses, etc.) – **BE PREPARED TO CLEAN UP AFTER YOUR OWN ANIMALS.**

End of Parade

1. At the end of the Parade please remember to pull off of Pioneer Parkway to disband.
2. Use "A" Street or "B" Street (either side) and pull as far away from Pioneer Parkway as possible so that other entries can pull off also.
3. **DO NOT STOP IN THE MIDDLE OF THE STREET -- STOPPING HOLDS UP THE PARADE PROGRESS.**

PLEASE NOTE: All entries must be received by Nov. 15, 2009. Entries must observe all applicable rules and regulations or be barred from the parade. **The Parade Committee reserves the right to remove from the parade, either prior to assembly, at assembly, or at any time during the parade, any entrant not conforming to the rules and regulations or any entrant refusing to follow instructions of police or parade officials.** The Parade Committee must approve all entries before entering the line-up. Failure to adhere to the parade rules may result in a one-year suspension from participation in the parade.

In case of severe freezing temperatures or snow/ice, the parade may be postponed. The decision will be announced on area radio stations or call 746-1651. OTHER QUESTIONS? CALL (541) 988-0955.

RELEASE:

I give the Springfield Community Parade Corporation the absolute rights and permission to copyright and/or publish, or use any photographic or video images of this parade entry, in which may be included in whole or part, or composite or distorted in character and form, in conjunction with my own or fictitious name, or reproductions thereof in color or otherwise, for art, advertising, trade or any other lawful purpose whatever.

I hereby waive any right that I may have to inspect and/or approve the finished product or the advertising copy that may be used in connection therewith, or the use to which it may be applied.

I agree, for all participants in this parade entry and hereby release, indemnify and hold harmless, the Springfield Community Parade Corporation, its planning committee, sponsors, and volunteers from all liability, claims, demands, and causes of action whatsoever, arising out of my participation in the 2009 Springfield Christmas Parade.

Parade Date: Saturday - December 5, 2009, Parade start time 2:00 p.m.

Mail application to PO Box 599, Springfield OR 97477 or Deliver to Springfield Chamber of Commerce 101 South A Street, Springfield Phone: (541) 988-0955 Fax (541) 726-8105 Deadline -- November 15, 2009 Information also available at www.springfieldchristmasparade.org.

2009 Parade Route Map:

